

NOTARY PUBLIC SERVICES
Englewood Public Library

Approved by the Board of Trustees of the Englewood Public Library December 12, 2016

The library is happy to provide free notary service to all members of the public. Some restrictions apply, however. Notary service is available weekdays from 9:30 am to 4:30 pm. Please phone the administrative office of the library at 201-568-2215, x221, to make sure the notary is available at the time you would like to come in.

The person whose signature is being notarized must present a valid photo ID, specifically a current driver's license or a passport. Any required witnesses must accompany the person whose document is to be notarized and must also present proper identification. Neither the library's notary nor any other library employee may serve as a witness.

Notary can provide services in English only and for documents printed only in English.

Notary service is not available for mortgages, deeds, wills, living wills, living trusts or codicils.

Notary cannot provide legal advice or counseling regarding documents.

In accordance with New Jersey Notarial Law, notary reserves the right to decline service if the document(s), identification or circumstances of the request for notary service raise any issue of authenticity, ambiguity or doubt.